

HBB CIC

Directors - Declaration of Private Interests

Policy

The Directors must ensure that no conflict arises, or could reasonably be perceived to arise, between their Healthwatch Bedford Borough CIC duties and their private interests, financial or otherwise.

Avoiding conflict

It is the personal responsibility of each Director to decide whether and what action is needed to avoid a conflict or the perception of a conflict, taking account of advice received from the Company Secretary.

On appointment each Director must provide the Company Secretary with a full list in writing of all interests which might be thought to give rise to a conflict. The list should also cover interests of the Director's spouse or partner and close family which might be thought to give rise to a conflict. A copy of this list follows.

Where appropriate, the Director will contact the Company Secretary to agree any necessary action on the handling of interests. The Company Secretary will record in writing what action has been taken and provide the Management Group with a copy of that record.

Notice of Interests to be Registered

I Director of this Company give notice that either:

- (1) I/my Spouse/my Partner or close family members have no private interests that are required to be registered under this Policy or
- (2) I have set out below under the appropriate headings the private interests of myself/Spouse/Partner or close family members that I believe should be declared.

<p>Remuneration from employment. Office held, trade, profession or vocation.</p> <ul style="list-style-type: none"> 1 Show every activity that you have to declare for Income tax purposes. 2 Give a short description of the activity concerned. 3 Name of employing organisation. 4 Name of body who appointed you. 	
<p>Partnerships and unremunerated directorship(s) activity.</p> <ul style="list-style-type: none"> 1 Name of each Firm/Company. 2 Description of the activity. 	
<p>Links/contacts with the Care Quality Commission (CQC) which might conflict with an employment/activity in which you/your Spouse/Partner or close family member have a beneficial interest or of which you are a Director /Partner.</p>	
<p>Miscellaneous interests. Any interests you wish to register voluntarily.</p>	

Declaration

I recognise that it is a breach of Company Policy to (1) provide false information (2) omit information (3) failure to update relevant information within 21 days.

Signed: **Date**..... **Date received**.....